



City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Vacant, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember
Mardi Turner, Councilmember

STAFF

M. Christopher Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

City Council Meeting Agenda

Notice is hereby given of a regular City Council meeting of West University Place to be held on **Monday, September 24, 2018** beginning at **6:30 p.m.** in the **Municipal Building** located at 3800 University Boulevard, West University Place, Texas, for the purpose of considering the following agenda items

Note: All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Call to Order
Pledge of Allegiance
Matters related to the notice of this meeting

Agenda items are as follows:

RECESS REGULAR MEETING OF THE CITY COUNCIL AT APPROXIMATELY 6:30 P.M. TO CONVENE A MEETING OF THE CITY OF WEST UNIVERSITY PLACE EMPLOYEE BENEFITS TRUST (EBT) FOR WHICH A SEPARATE EBT AGENDA HAS BEEN POSTED.

RESUME REGULAR MEETING AFTER ADJOURNING EBT MEETING

1. Selection of a Mayor Pro Tem

Matters related to selecting a Mayor Pro Tem due to the resignation of Wayne Franklin.
Recommended Action: Discuss and take any desired action. Mr. Chris Peifer, City Manager

2. Public Comments

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer his/her comments until such time the item is discussed. Speakers are advised that comments cannot be received on matters which are the subject of a public hearing once the hearing has been closed. Public comments must be kept relevant to the subject before the Council. The presiding officer shall rule on the relevance of comments. Persons making irrelevant, personal, impertinent, or slanderous remarks may be barred by the presiding officer from further comment before the Council during the meeting. Speakers are required to register in advance and must limit their presentations to three minutes each.

3. Contract for Auditing Services

Matters related to awarding a contract for auditing services. *Recommended Action: Award contract for auditing services. Ms. Marie Kalka, Finance Director* [see Agenda Memo 3]

4. Jennie Elizabeth Hughes (JEH) Park 20 MPH Speed Zone

Matters related to lowering the speed zone to 20 MPH in the area of Hughes Park. *Recommended Action: Lower speed limit to 20 MPH in the area of Hughes Park. Mr. Gerardo Barrera, General Services Superintendent* [see Agenda Memo 4]

5. Reimburse Expenditures from Proceeds of Tax-Exempt Obligations

Matters related to a resolution of the City Council of West University Place, Texas, declaring official intent to reimburse expenditures from proceeds of tax-exempt obligations. *Recommended Action: Approve resolution declaring official intent to reimburse expenditures from proceeds of tax-exempt obligations. Ms. Marie Kalka, Finance Director* [see Agenda Memo 5]

6. November and December City Council Meetings

Matters related to changing the City Council meeting dates in November and December due to the Thanksgiving and Christmas holidays. *Recommended Action: Discuss changing the meeting dates to the 1st and 2nd Mondays in November and December in lieu of the 2nd and 4th Mondays due to the holidays. M. Chris Peifer, City Manager* [see Agenda Memo 6]

7. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve City Council Action Minutes of September 10, 2018. *Recommended Action: Approve Minutes. Ms. Thelma Gilliam, City Secretary* [see Action Minutes]

8. Adjourn

In compliance with the Americans with Disabilities Act, if you plan to attend this public meeting and you have a disability that requires special arrangements, please contact City Secretary Thelma Gilliam at 713.662.5813 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist in your participation in the meeting. The Council Chambers is wheel chair accessible from the west entrance and specially marked parking spaces are available in the southwest parking area. Special seating will be provided.

I certify that the attached notice and agenda of items to be considered by the West University Place City Council on September 24, 2018 was posted on the Municipal Building bulletin board on September 21, 2018 at approximately 1:30 o'clock p.m.

(SEAL)



Thelma A. Gilliam, TRMC, CMC, City Secretary

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	September 24, 2018	AGENDA ITEM:	3
DATE SUBMITTED:	September 20	DEPARTMENT:	Finance
PREPARED BY:	Marie Kalka, Finance Director	PRESENTER:	Marie Kalka, Finance Director
SUBJECT:	Contract for Professional Auditing Services		
ATTACHMENTS:	Exhibit A: Audit Services RFP Pricing Summary		
EXPENDITURE REQUIRED:	\$43,000 – 2018 Audit year		
5-YEAR ESTIMATE TOTAL:	\$223,300		
AMOUNT BUDGETED:	101-2010-74090- \$35,000 401-2040-74090- \$10,000		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

The City of West University Place has contracted with Belt Harris Pechacek, LLP (BHP) for professional auditing services for the past 13 years. A Request for Proposal (RFP) was issued and six qualified responses were received by the due date, August 22, 2018 (see Attachment A). The RFP's were evaluated by the Assistant City Manager/Director of Public Works, HR Director, Finance Director, Fiscal Services Officer, and Treasurer. Interviews were then conducted with the top 2 firms. Weaver scored the majority vote. We are requesting council to authorize the city manager to contract with Weaver to provide services relating to professional auditing services for fiscal year 2018 with an option to renew for the following four years.

RECOMMENDATION

Staff recommends Council authorize the city manager to execute a contract with Weaver to provide services relating to professional auditing services for fiscal year 2018 with an option to renew for the following four years.

Exhibit A
City of West University Place
Audit Services RFP Pricing Summary

	2018	2019	2020	2021	2022	Total	Hours
Weaver	\$ 43,000	\$ 43,800	\$ 44,600	\$ 45,500	\$ 46,400	\$ 223,300	400
Belt Harris Pechnek	\$ 44,745	\$ 45,528	\$ 46,325	\$ 47,136	\$ 47,961	\$ 231,695	300
BKD	\$ 46,000	\$ 48,300	\$ 50,715	\$ 53,250	\$ 55,915	\$ 254,180	330
McConnell & Jones, LLP	\$ 43,000	\$ 43,000	\$ 43,000	\$ 44,700	\$ 46,500	\$ 220,200	457
Patillo Brown & Hill	\$ 40,875	\$ 41,000	\$ 42,000	\$ 43,000	\$ 44,000	\$ 210,875	410
Whitley Penn	\$ 43,100	\$ 43,100	\$ 44,000	\$ 44,000	\$ 44,900	\$ 219,100	310

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	September 24, 2018	AGENDA ITEM:	4
DATE SUBMITTED:	September 19, 2018	DEPARTMENT:	Public Works
PREPARED BY:	G.Barrera, Gen. Svcs Superintendent	PRESENTER:	G.Barrera, Gen. Svcs Superintendent
SUBJECT:	Jennie Elizabeth Hughes (JEH) Park 20 MPH Speed Zone		
ATTACHMENTS:	Ordinance Amending Chapter 46, Article II, Section 46-46		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

In May 2018, the City Council approved the construction of Jennie Elizabeth Hughes (JEH) Park at the NW corner of Sewanee and Pittsburg. The estimated completion of the park is tentative for October 24. In order to ensure consistency with other parks, Chapter 46, Article II, Section 46-46 will need to be amended to include a 20 miles per hour speed limit within 100' ft. from any portion of the JEH Park.

Upon approval, City staff will install new speed limit signs approximately one month ahead of the official opening of the park. This will provide ample time for drivers to become familiarized with the lower speed limit.

The City Attorney has approved the ordinance amendment per legal form.

RECOMMENDATION

Staff recommends that City Council approve the ordinance amending Chapter 46, Article II, Section 46-46 of the Code of Ordinances on the first reading.

ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS; AMENDING CHAPTER 46, ARTICLE II, OF THE CODE OF ORDINANCES OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, BY AMENDING THE SPEED LIMIT FOR THE PORTIONS OF PITTSBURG AND SEWANEE ADJACENT TO JENNIE ELIZABETH HUGHES PARK.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, THAT:

Section 1. Chapter 46, Article II of the Code of Ordinances of the City of West University Place, Texas is amended by the repeal of the existing Section 46-46 and the adoption of a new Section 46-46 to read as set out in Appendix A, attached hereto. All other portions of Chapter 46 of the Code of Ordinances not specifically amended hereby remain in full force and effect.

Section 2. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 3. If any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

Section 4. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this Ordinance was discussed, considered or acted upon was given in the manner required by the Texas Open Meetings Act, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 5. This Ordinance takes effect immediately upon its passage and adoption on second reading.

PASSED, APPROVED AND ADOPTED ON FIRST READING on the ____ day
of _____, 2018.

PASSED, APPROVED AND ADOPTED ON SECOND READING, AND SIGNED,
on the ____ day of _____, 2018.

Attest: _____
City Secretary (Seal)

Signed: _____
Mayor

Recommended: _____
City Manager

Approved as to legal form: _____
City Attorney

City of West University Place
Harris County, Texas

Appendix A
(Language to be added shown by underline, language to be deleted shown by strike-out).

(Amended Section 46-46, Code of Ordinances)

Sec. 46-46. - Speed zones, specific streets.

The following streets or portions thereof shall be designated as special speed zones and it shall be unlawful for any person to drive any vehicle thereon at a speed greater than indicated as follows:

Street	Extent	Maximum Miles Per Hour
Bissonnet St.	From the east right-of-way of Academy Street to east right-of-way of SouthernPacific Railroad	35
Wroxton Rd.	From Buffalo Speedway to Kirby	20
Auden, Rice Blvd.	Those portions within 100 feet of any portion of the site of the Community Building, Senior Center and Library or the property known as 3771 Rice Blvd.	20
Nottingham, Sunset Blvd., Belmont	Those portions within 100 feet of any portion of the site of Weir Park	20
Carnegie, Wakeforest	Those portions within 100 feet of any portion of the site of Whitt Johnson Park	20
Milton, College	Those portions within 100 feet of any portion of the site of Huffington Park	20
Simmons, Judson, South Judson	Those portions within 100 feet of any portion of the site of Judson Park	20
Northwestern	Those portions within 100 feet of any portion of the site of Independence Park, sometimes called Liberty Hill	20
Byron, Case, Academy, West Point	Those portions within 100 feet of any portion of the site of Colonial Park	20
<u>Pittsburg, Sewanee</u>	<u>Those portions within 100 feet of any portion of the site of Jennie Elizabeth Hughes Park</u>	<u>20</u>

(Code 2003, § 13.034)

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	September 24, 2018	AGENDA ITEM:	5
DATE SUBMITTED:	September 18, 2018	DEPARTMENT:	Finance
PREPARED BY:	Marie Kalka, Finance Director	PRESENTER:	Marie Kalka, Finance Director
SUBJECT:	Resolution declaring City's official intent to reimburse expenditures from proceeds of tax-exempt obligations		
ATTACHMENTS:	Resolution with Exhibit A		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

The City has several large capital projects either underway (Virtual Gate and Buffalo Speedway) or anticipated to begin (Auden St. Shared Service) in 2018/2019 that the City anticipates going out to bond for in 2019. Internal Revenue Code Title 26, Section 1.150-2 allows the City to reimburse eligible prior capital expenditures of the City from the proceeds of tax-exempt bonds or other obligations provided the City adopts an official intent via resolution.

RECOMMENDATION

Staff recommends adoption of a resolution allowing the City to reimburse qualifying capital expenditures incurred prior to bond issuance from tax-exempt bond proceeds or other obligations to be issued by the City.

RESOLUTION NO. XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF TAX-EXEMPT OBLIGATIONS

WHEREAS, the City of West University Place, Texas (the "City"), is eligible to issue its bonds, obligations and other evidences of indebtedness pursuant to *Section 103(a)* of the *Internal Revenue Code of 1986* (the "Code"); and

WHEREAS, the City is authorized, pursuant to the Code and the regulations promulgated thereunder, specifically *Section 1.150-2*, to reimburse a prior expenditure of the City from the proceeds of bonds or other obligations; and

WHEREAS, the City desires to declare its official intent to reimburse a prior expenditure from the proceeds of tax-exempt bonds or other obligations to be issued by the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS THAT:

1. Findings. It is hereby found and declared that the facts recited in the preamble to this Resolution are true and correct in all material respects.

2. Declaration of Official Intent. It is hereby officially declared that the City intends to reimburse any and all amounts expended by the City after the date of this Resolution, and up to sixty (60) days before the date of this Resolution, for expenses incurred for the expenditures listed on the attached Exhibit "A", from the proceeds of tax-exempt bonds, obligations or other evidences of indebtedness which are expected to be issued in connection therewith by the City no later than eighteen months after the later of (a) the date the expenditure is paid, or (b) the date the project is placed into service or abandoned, but in no event more than three years after the original expenditure is paid.

3. Sources of Funds.

a. The expenditure of funds for the purpose described above is expected to be made from existing reserves.

b. The reimbursement bonds or obligations are expected to be repaid by a pledge of ad valorem taxes levied on all property within the City.

4. Amount of Reimbursement. It is reasonably expected that the amount to be expended for the purposes described above and reimbursed from the proceeds of bonds, obligations or other evidences of indebtedness will not exceed \$4,486,900.

PASSED, APPROVED, and ADOPTED this 24th day of September 2018.

(SEAL)

Susan Sample, Mayor
City of West University Place, Texas

ATTEST:

Thelma Gilliam, City Secretary
City of West University Place, Texas

EXHIBIT "A"

**City of West University Place
Reimbursement Resolution**

	2018/2019
Buffalo Speedway Construction	\$1,886,900
Auden Street Shared Service Design	\$465,000
Virtual Gate Project	\$2,135,000
GRAND TOTAL	\$4,486,900

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	September 24, 2018	AGENDA ITEM:	6
DATE SUBMITTED:	September 20, 2018	DEPARTMENT:	Administration
PREPARED BY:	Thelma Gilliam, City Secretary	PRESENTER:	M. Chris Peifer City Manager
SUBJECT:	Rescheduling City Council Meetings		
ATTACHMENTS:	None		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

Each year City Council typically changes the second meeting dates in November and December due to the holidays.

This year the second Council meeting in November (November 26) falls on the Monday following the Thanksgiving holidays, so due to possible travel conflicts of Council, residents and staff, it is being proposed to change the second meeting date in November to November 5th.

The second meeting in December falls on the day before Christmas Day (December 24) and City offices will be closed. Therefore, it is being proposed to change that meeting date to December 3rd to accommodate possible travel schedules of Council, residents and staff during that period as well as to coincide with the tree lighting ceremony.

The regular scheduled meetings of November 12th and December 10th would remain as scheduled.

RECOMMENDATION

Staff recommends changing the November 26, 2018 Council meeting to November 5th and the December 24th Council meeting to December 3rd.



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Vacant, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember Mardi
Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

DRAFT

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in regular session on **Monday, September 10, 2018**, in the Municipal Building, 3800 University, West University Place, Texas beginning at approximately **6:30 p.m.**

Called to Order. Mayor Sample called the meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Councilmembers Burke, Higley, and Turner, City Manager Peifer, City Attorney Petrov, City Secretary Gilliam, Assistant City Manager/Public Works Director Beach, Police Chief Walker, Communications Director Jett, Finance Director Kalka, and Fire Chief Taylor. *Note: Former Mayor Pro Tem Franklin resigned from Council on August 31, 2018.*

Julian Fontana, Benefits Consultant with HUB/IPS, was also in attendance.

Pledge of Allegiance: Councilmember Higley led the Pledge.

Notice of Meeting: City Secretary Gilliam confirmed that the notice of the meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

Regular Meeting Agenda items were as follows:

Mayor Sample recessed the regular meeting at approximately 6:32 p.m. to convene the Employee Benefits Trust Meeting. (Note: The City Council also serves as the Employee Benefits Trust)

At approximately 6:45 p.m., Councilmember Higley moved to adjourn the Employee Benefits Trust meeting. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes:	Sample, Burke, Higley, Turner
Noes:	None
Absent:	None

See the Minutes of the Employee Benefits Trust for action taken.

At this time, Mayor Sample resumed the regular meeting of the City Council.

1. Transfer of Funds to Employee Benefits Trust

Matters related to the consideration and action on authorizing the transfer of funds from the City of West University Place to the City of West University Place Employee Benefits Trust to pay for employee-related benefits beginning with the October 2018 contribution. *Recommended Action: Authorize the transfer of funds. Mr. James Urban, Human Resources Director and Mr. Julian Fontana, IPS Advisors*

Councilmember Burke moved to accept staff's recommendation to authorize the continued transfer of funds on a monthly basis from the City of West University Place to the City of West University Place Employee Benefits Trust beginning with the October 2018 contribution. Councilmember Higley seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

2. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

The following residents spoke:

- Robert Grossman, 4103 Ruskin, spoke regarding spot zoning.
- Alida Drewes, 6112 Fordham, spoke regarding senior exemptions.

3. Buffalo Speedway Renovation Project

Matters related to awarding a contract to provide engineering services required for the preparation of plans, specifications and estimates and related documents for the Buffalo Speedway Renovation Project. *Recommended Action: Award contract for project.* **Mr. Dave Beach, Assistant City Manager/Public Works Director**

Councilmember Higley moved to approve the Engineering Agreement with Freese and Nichols, Inc., in the amount of \$1,737,090 and authorize the City Manager to execute the agreement. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

4. Memorandum of Understanding (MOU) with Southside Place

Matters related to a Memorandum of Understanding with the City of Southside Place in regards to drainage infrastructure improvements along Auden Street between University Boulevard and Bellaire Boulevard (the Auden Street Drainage Project). *Recommended Action: Discuss and take any desired action.* **Mr. Aaron Taylor, Fire Chief**

Councilmember Higley moved to authorize the City Manager to execute this MOU with Southside Place for the proposed HMGP Auden Street Drainage Project. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

5. Certified Appraisal Roll

Matters related to a resolution acknowledging receipt of the appraisal roll, the assessor-collector's certificate and notice of a public hearing. *Recommended Action: Approve resolution acknowledging receipt of appraisal roll and notice of public hearings, accept the 2018 Certification of Estimated Collection Rate from Harris County Tax Office, and accept Notice of the 2018 Tax Year Proposed Property Tax Rate as calculated by the City's Tax Assessor/Collector.* **Ms. Marie Kalka, Finance Director**

Councilmember Turner moved to:

- Approve resolution proposing a not-to-exceed tax rate and schedule public hearings for October 1, 2018 and October 8, 2018.
- Review and accept the 2018 Certified Appraisal Roll.
- Review and accept the 2018 Certification of Estimated Collection Rate from Harris County Tax Office.
- Review and accept the 2018 Notice of 2018 Tax Year Proposed Property Tax Rate as calculated by the City Tax Assessor/Collector below:
 - Proposed tax rate at .33048 per \$100 valuation
 - Effective tax rate at .31519 per \$100 valuation
 - Rollback tax rate at .33049 per \$100 valuation

Councilmember Higley seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

6. Record Vote on Tax Rate and Set Public Hearings

Matters related to a resolution recording vote on tax rate on the proposed “not to exceed” tax rate of \$0.33048 and scheduling public hearings. *Recommended Action: Adopt resolution recording vote on the “not to exceed” tax rate of \$0.33048 and calling public hearings for October 1, 2018 at 6:30 p.m. and on October 8, 2018 at 6:30 p.m. Ms. Marie Kalka, Finance Director*

Councilmember Burke moved to adopt the resolution taking a record vote on the proposed “not to exceed” tax rate of \$0.33048 and call the necessary public hearings, with the first public hearing to be held on October 1, 2018 at 6:30 p.m. and the second public hearing to be held on October 8, 2018 at 6:30 p.m., with both being held in the West University Place Municipal Building at 3800 University Blvd, West University Place, Texas. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

7. Public Hearing for 2019 Budget

Matters related to scheduling a public hearing for October 15, 2018 at 6:30 p.m. to hear comments on the 2019 City Budget. *Recommended Action: Schedule a Public Hearing for October 15, 2018 at 6:30 p.m. to hear comments on the City’s 2019 Budget. Ms. Marie Kalka, Finance Director*

Councilmember Turner moved to set the date for the public hearing on the 2019 Budget for October 8, 2018 at 6:30 p.m. at the City of West University Place City Hall, located at 3800 University Blvd, West University Place, Texas 77005. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

8. Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

Matters related to City Council voting on representatives to serve on the Texas Municipal League Intergovernmental Risk Pool (TMLIRP) Board of Trustees or delegating such authority to the City Manager. *Recommended Action: Designate authority for the city manager to vote on TMLIRP Board of Trustees on behalf of City Council.* **Mr. M. Chris Peifer, City Manager**

Councilmember Higley moved to designate the authority to vote Trustees for Places 11 through 14 for the Texas Municipal League Intergovernmental Risk Pool to the City Manager. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

9. Consent Agenda

All Consent Agenda items listed were considered to be routine by the City Council and was enacted by one motion.

A. City Council Minutes

Approve City Council Action Minutes of August 27, 2018. *Recommended Action: Approve Minutes.* **Ms. Thelma Gilliam, City Secretary**

B. Appointing/Reappointing Members to the Friends of West U Parks Fund, Inc.

Matters related to adoption of a resolution appointing/reappointing members to the Friends of West U Parks Fund, Inc. *Recommended Action: Appoint Dan Fertig to Position 20 and Sarah Knysh to Position 9 and Reappoint Stephen Jacobson to Position 10, Christi Young to Position 11, Mitra Woody to Position 18 and Kara Schaefer to Position 19 with all terms ending August 31, 2021.* **Ms. Thelma A. Gilliam, City Secretary**

Councilmember Higley moved to approve the Consent Agenda as presented. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

10. Adjourn

With no other matters before Council, Councilmember Higley moved to adjourn the meeting at approximately 7:45 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

